**NATIONAL STUDENT COMMITTEE**

**TERMS OF REFERENCE**

**Mandate**

The National Student Committee is a standing committee of CAPAL/ACBAP Board, representing, supporting and advocating for student members of CAPAL/ACBAP as well as emerging professionals.

**Objectives**

The committee shall:

- Encourage LIS students interested in academic librarianship to become CAPAL/ACBAP members, join or form a local student chapter, and participate within the wider CAPAL/ACBAP community
- Coordinate communications and activities among student members across Canada
- Organize professional development opportunities for LIS students
- Represent the interests of student members
- Advocate for issues related to emerging professionals
- Operate on a policy of inclusivity to welcome as many interested LIS students as possible to the CAPAL/ACBAP community

**Members and Composition**

The Chair (also known as the Student Committee Liaison), should be a recent graduate who has served on the CAPAL National Student Committee for at least one academic year. The Chair is a non-voting member of the Board of Directors by virtue of the position. The Chair is recruited by the Nominating Committee and appointed by the Board of Directors for a one-year term.

Committee members consist of:

- The Chairs of local student chapters from Canadian LIS schools
- Two members-at-large who will report on the activities of the Education and Professional Development Committee
- And/or individual student members who do not have a local chapter in their area
Meetings and Quorum

The Committee shall meet monthly during the academic year, and as needed during the summer semester. The Student Committee will meet during the annual CAPAL/ACBAP conference, if student members are able to attend the annual conference. Additional meetings may be called by the Chair or any two committee members. A majority of those present and voting shall constitute quorum. Informal meeting minutes will be kept and be made available to CAPAL/ACBAP members upon request. The Chair will report on the Committee’s activities to the CAPAL/ACBAP Board, at the annual general meeting as requested by the Board, and at other times as appropriate.

Approved by the CAPAL/ACBAP Board: 2016-07-15