



## NATIONAL STUDENT COMMITTEE TERMS OF REFERENCE

### **Mandate**

The National Student Committee is a standing committee of CAPAL /ACBAP Board, representing, supporting and advocating for student members of CAPAL/ACBAP as well as emerging professionals.

### **Objectives**

The committee shall:

- Encourage LIS students interested in academic librarianship to become CAPAL/ACBAP members, join or form a local student chapter, and participate within the wider CAPAL/ACBAP community
- Coordinate communications and activities among student members across Canada
- Organize professional development opportunities for LIS students
- Represent the interests of student members
- Advocate for issues related to emerging professionals
- Operate on a policy of inclusivity to welcome as many interested LIS students as possible to the CAPAL/ACBAP community

### **Members and Composition**

The Chair (also known as the Student Committee Liaison), should be a recent graduate who has served on the CAPAL National Student Committee for at least one academic year. The Chair is a non-voting member of the Board of Directors by virtue of the position. The Chair is recruited by the Nominating Committee and appointed by the Board of Directors for a one-year term.

Committee members consist of:

- The Chairs of local student chapters from Canadian LIS schools
- Two members-at-large who will report on the activities of the Education and Professional Development Committee
- And/or individual student members who do not have a local chapter in their area

**Meetings and Quorum**

The Committee shall meet monthly during the academic year, and as needed during the summer semester. The Student Committee will meet during the annual CAPAL/ACBAP conference, if student members are able to attend the annual conference. Additional meetings may be called by the Chair or any two committee members. A majority of those present and voting shall constitute quorum. Informal meeting minutes will be kept and be made available to CAPAL/ACBAP members upon request. The Chair will report on the Committee's activities to the CAPAL/ACBAP Board, at the annual general meeting as requested by the Board, and at other times as appropriate.

**Approved by the CAPAL/ACBAP Board: 2016-07-15**